

**National Council for Preservation Education
2015 Summer Internships
with the
National Park Service
the Department of the Interior
and the General Services Administration**

The National Park Service and partnering agencies will offer internships during the summer of 2015. Internships are for ten (10) weeks, at forty (40) hours per week and in Washington, DC except where noted. Stipends are issued based on a rate of twelve dollars per hour. Exact starting dates will be determined on a case-by-case basis.

To be eligible, you must be currently enrolled in an academic program in historic preservation or an allied field, or very recently graduated (degree received December 2013 or later). Interns are not eligible to work more than 1200 hours in this program; previous interns in the program must stay within this overall limit.

To submit your application, please scan your materials electronically and email them as a **single** Adobe Acrobat (.pdf) file containing both signed application and transcripts to Cari Goetcheus at the University of Georgia (email: cgoetch@uga.edu). **Please adhere to the single .pdf format requirement;** processing of your application will be delayed if materials are not received in this form. Name the file with your name in this format: Lastname_Firstname_NCPE_Sum2015. Due to the large number of applications received, please strive to keep files under 3 MB; any files over 3 MB should be submitted in a compressed file format to make transmittal easier.

Submitting hard copies is discouraged as it will also delay application processing, but if electronic submission is not possible, all application materials should be mailed to the National Council for Preservation Education, Attention: Cari Goetcheus, Associate Professor, University of Georgia, College of Environment and Design, 108 Denmark Hall, Athens, GA 30602. Applications must be received no later than **March 6, 2015**. Please indicate by number the internship(s) in which you are interested, no more than six total (multiple numbers heading a single description count as one choice).

Please be aware that, unless otherwise noted, **interns are responsible for travel to and housing at the internship location**. This should be kept in mind particularly for those internships in the West. In some cases the supervising office may be able to assist in locating housing but it is ultimately up to the individual accepting the internship to find accommodations.

Also be aware that, due to Federal Government-wide security requirements, a background check will be required for any position which involves access to Government computers, if you are chosen for that position. This may include providing information about recent housing and employment history, and those positions may require US citizenship or possession of a valid student visa to complete the check. The position supervisor will have more information on requirements and procedures at the time of hiring.

National Park Service Internships

2526/2527. Archeology Program: Works to support outreach and education objectives of the Archeology Program. Duties include assisting with the Urban Archeology Corps youth work program, developing

curricula for classroom use, teacher guides, and evaluation systems; developing content for the Program's website; and coordinating a review process with teachers and other educators (400 hours).

2528. Archeology Program: Updates legal information on the Archeology Program website, including National Park Service Title 54, submerged resource laws, and Antiquities Act citations and language. Candidates should be interested in cultural resource law and the national parks (400 hours).

2529. Archeology Program: Works to support system-wide archeological inventory efforts in national park units. Duties include researching prior-year archeological activity in NPS parks and regions; collating data and updating internal tracking tools; and reporting on results of data collection. Intern will work with Archeology Program staff to create a work plan and develop a final product (400 hours).

2530/2531. Cultural Resources Stewardship and Science: Assists in 2015 planning activities for the National Park Service Centennial in 2016, including participation in meetings, development of social media plans, web material, and other content. This is an especially good opportunity for applicants with experience in cultural resources, social media, marketing, and public affairs (400 hours).

2532/2533. Technical Preservation Services: Positions will involve one or both of the following sets of duties, dependent upon the successful candidates' skills, abilities and interests:

- Assists with activities in support of new or revised Technical Preservation Services publications and Web-based information including the Preservation Briefs and Interpreting the Standards (ITS) series, and the four sets of Guidelines related to the Secretary of the Interior's Treatment Standards. Duties include assisting in researching, identifying and collecting illustrations and graphics, and undertaking literature reviews and collecting research on relevant preservation topics. To see the range of TPS publications and other guidance material go to our website at <http://www.nps.gov/tps/>; much of the information is under the Standards and the how to Preserve tabs.
- Assists with the development and implementation of a database of scanned images of historic properties and historic preservation projects and treatments, drawn largely from ongoing or completed rehabilitation projects reviewed by the Tax Incentives Program of NPS. Duties include scanning images and entering thorough descriptions and metadata for each image file, contacting image owners for permission to publish when necessary, and ensuring that the information attached to each image meets all Federal requirements for future web or print publications.

Strong organizational skills and an ability to work independently with minimal supervision required. For publications duties, strong research skills required, educational or professional experience in historic preservation or a related field highly desirable. For database duties, experience with database management and/or with image management software such as Adobe Photoshop and/or Adobe Fireworks desirable. Positions may be available as early as April 2015 (full or half time) extending through the summer and possibly into the academic year, or be summer positions only (400 hours).

2534. Park Cultural Resources Program, History Program: Works on a variety of research and outreach projects, on topics including Civil War to Civil Rights, maritime history, and the history of the NPS itself. Duties may include conducting research for individual National Park Service units and programs; developing online history training by finding multimedia sources and reviewing lesson plans; creating content for Park History website and social media; helping staff create an online oral history course; and helping to process oral history interviews. Students with a major or concentration in history, public history, American studies, or anthropology are particularly well suited for the program (400 hours).

2535/2536. American Battlefield Protection Program: Assists with program activities including grant application review and technical assistance. Duties may include initial review of grant applications and

projects, including related materials required for grant tracking such as National Register nominations and preservation plans; conducting research; providing program assistance to the public and other interested parties; and other duties as assigned (400 hours each).

2537. State, Tribal, and Local Plans & Grants (STLPG): Works with the National Park Service's Emergency Supplemental Historic Preservation Fund Hurricane Sandy grant program to conduct a nationwide survey contacting federal, state, and local entities regarding cultural resource integration into the state and local hazard mitigation plans used during disaster response and recovery. This survey data will be compiled, analyzed, presented, and distributed in an ongoing effort to share nationwide models on how cultural resources can be effectively considered during and after a Federally declared disaster. Strong research, writing, and communication skills required; cultural resource and/or disaster response/recovery background preferred (400 hours).

2538. State, Tribal, and Local Plans & Grants (STLPG): Works with the National Park Service's Emergency Supplemental Historic Preservation Fund Hurricane Sandy grant program to create a model historic preservation ordinance that addresses the critical design and technical requirements of disaster response and recovery. This project will require conducting a field survey of existing resources working with Federal, State, and local partners as well as developing model language and visual examples of what key components should be integrated into historic preservation ordinances to effectively prepare, consider, protect and cultural resources after a disaster. Strong writing, research, and communication skills required; cultural resource and/or disaster response/recovery background preferred (400 hours).

2539. State, Tribal, and Local Plans & Grants (STLPG), Certified Local Government (CLG) Program: Assists with creation of a five-year work plan for the program. Duties include conducting interviews (in person, online, etc.) to assess what is needed from the program at the Federal, State, and local level, and compiling this information into the work plan that would take into account the work of the CLG Coordinator as well as other NPS staff involved in the program. Goals and objectives must be achievable but also help to grow the program making use of State and local partner involvement. Work will allow exposure to grants management, website development, understanding of the Federal Preservation Program, and direct interaction with NPS, State Historic Preservation Office (SHPO), and CLG staff as well as with other national level preservation partners. Background in historic preservation or planning preferred but not required. Understanding of online survey tools needed, with knowledge of website development and social media appreciated (400 hours).

2540. State, Tribal, and Local Plans & Grants (STLPG), Preserve America/Save America's Treasures Program: Assists in assessing the impact of these two grant programs as they approach their final years of funded projects. Preserve America (PA), a planning grant program funded from 2005 to 2009, assisted preservation and heritage tourism efforts all over the country. Save America's Treasures (SAT), funded from 1999 to 2010, was a bricks and mortar grant program that has performed work on many of the most significant landmarks in our country and has an active partnership with the America Architecture Foundation to tell the stories of those very significant projects. Duties include gathering necessary data to make observations through the study of the grant files, interviews with grantees and staff, and assessing monetary data and accomplishments, to result in an interactive (web based) report that would provide metrics on both programs and show their successes and weaknesses, as well as demonstrating if there is a need for future funding sources like these. Background in preservation appreciated but not required. Understanding of economics, statistical analysis skills, and ability to synthesize information would benefit the project (400 hours).

2541. Cultural Resources-Climate Change Response Program: Works with NPS Climate Change Adaptation Coordinator for Cultural Resources on two major initiatives: climate change vulnerability assessments for cultural resources across the NPS (including archeological sites, buildings and structures, cultural landscapes, ethnographic resources, and museum collections), and developing and telling climate

change stories from this same range of cultural resources. Duties include but are not limited to library research, consultation and collaboration with cultural and natural resource specialists across the NPS, and writing and development of appropriate text and graphics for both print and web products. Strong research and writing skills required; cultural resource, humanities, and/or material science background preferred, along with capacity to think and question creatively and tackle unusual problems with energy and enthusiasm. Housing and transportation (public transit available) are the intern's responsibility (480 hours).

2542/2543. Heritage Education Services: Working with HES staff and a variety of organizations and professionals in partnership with the National Park Service (NPS), assists in producing NPS Discover Our Shared Heritage travel itineraries and/or Teaching with Historic Places (TwHP) classroom lesson plans and other materials on the NPS website (see <http://www.nps.gov/nr/travel/> and <http://www.nps.gov/nr/twhp/> for more information). Duties include developing content; conducting research; editing content; identifying copyright; carrying out other work to post content on the Web; updating and improving the Travel and TwHP websites; and promoting HES programs and products. Knowledge of historic preservation, American history, public history, heritage tourism, social studies education, or having training in a related field is desirable, as are good writing and research skills and experience or interest in learning basic web development (400 hours).

2544. Cultural Resources Office of Outreach: Assists with outreach and education efforts related to diversity and inclusion, including outreach efforts for the NPS Heritage Initiatives on American Latinos, Asian American Pacific Islanders, Women, and LGBTQ. Duties include undertaking small research projects intended to interpret diverse history to tell all Americans' stories, writing material aimed at general audiences suitable for digital media, including internet and social media; and assisting with digital media. Helpful skills include demonstrated research ability, image editing, and HTML or other Web skills (400 hours).

2545. Museum Management Program: Assists in the development of care and preventive conservation guidance for National Park Service [NPS] museum collections. Duties include evaluation and updating of the NPS Museum Handbook and Conserve O Gram technical leaflet series on a range of museum preservation and protection topics available at www.nps.gov/museum. The NPS Museum Management Program develops policies and procedures for the documentation, preservation and protection of, and access to NPS collections located in over 360 parks and centers nationwide. The collections number over 42 million archeology, history, art, and ethnography objects and natural history specimens, and 52,400 linear feet of archives (800 hours).

2546. National Capital Region, Cultural Landscapes Program: Works with and assists historians, historical landscape architects and other preservation professionals to complete various Cultural Landscape Inventories associated with a variety of National Park sites in the Washington, DC metropolitan area (District of Columbia, Maryland, Virginia, and West Virginia). Duties include researching the landscape history of a historic property; site visits and field work to document the existing conditions with photographs and maps; analyzing the landscape features; and entering the information into a database. Knowledge of cultural landscapes, landscape architecture, and the National Register criteria preferred. Strong computer, research, and writing skills essential; working knowledge with graphics programs and GIS (Adobe Photoshop & Illustrator, AutoCAD, and ArcGIS) beneficial (400 hours).

2547. National Capital Region, History Program: Works with the Regional historian on a variety of projects, including National Register nominations, National Historic Landmarks, Special History Studies, Historic Resource Studies, and general park history issues, associated with different National Park Service sites in the Washington, DC, metropolitan area and elsewhere in the National Capital Region. Duties include researching historic resources; possible site visits and field work to document the resources through descriptions, photographs, and maps; preparation of National Register Nomination documentation; and assisting with other studies submitted to the History Program. Working knowledge of American History, and some experience with the National Register of Historic Places and the Secretary of the Interior's Standards

for Rehabilitation beneficial. Opportunity for historians with an interest in American history, and for all preservation fields, with a focus on NPS sites, public history, historic preservation, and the built environment (400 hours).

2548. National Capital Region, Historic Architecture Program: Works with and assists architectural historian and other preservation professionals to identify, inventory and evaluate National Park Service owned historic and prehistoric structures in National Park sites. Assists the Regional Architectural Conservator in performing treatments on National Park Service owned monuments and structures in National Park sites. Assists in completing Historic Structures Reports and other documents. Duties include researching the history of historic properties; site visits to document the existing condition of listed structures with photographs; entering the information into the national inventory database; and performing treatments and documenting treatments with photographs and reports. Knowledge of historic architecture, architecture, and conservation treatments preferred; experience with the Secretary of the Interior's Standards for Historic Properties beneficial; strong computer, research, and writing skills essential; working knowledge of graphics programs (Adobe Photoshop & InDesign and/or CAD) beneficial (400 hours).

2549/2550. National Capital Region, Museum Resource Center: Works with the Museum Resource Center (MRCE) staff as a museum technician assisting with museum outreach, research, accessioning, processing, cataloging and preparing museum collections, for long-term curatorial storage. Intern will be exposed to all aspects of professional museum work, with the opportunity to work with a wide variety of museum collections housed at the Center, ranging from historic furnishings, natural history collections, archival documents, historic photographs, and archeological collections. These collections come from the various historic homes and sites that the National Park Service administers throughout the region, including Ford's Theatre National Historical Site; Frederick Douglass National Historical Site; Arlington House, the Robert E. Lee Memorial; and the Vietnam Veterans Memorial Collection. Located in Landover, MD a close in suburb of Washington, DC with easy access to the Metro System (400 hours).

2551. Historic Preservation Training Center (HPTC): Works with and assists HPTC Historic Architecture Team with ongoing historic preservation treatment projects at National Park Service units. Duties include some or all of the following: field inspection; historic fabric investigation; field documentation; condition assessment of historic structures; and preparation of Historic Structure Assessment Reports and project documentation (Historic Structure Treatment Reports). Applicants should be familiar with historic construction methodology and historic preservation philosophy including *The Secretary of the Interior's Standards for the Treatment of Historic Properties*. Hands-on experience with field documentation, material assessment and solid writing skills are a bonus – **please articulate these skills in your application**. Position supervised by HPTC Senior Historical Architect (registered architect) and therefore may qualify for AIA Student/ NCARB IDP credits. Projects may include travel throughout the metro Washington DC area (MD, VA, WV, PA, DE) and possibly further. Additional information about this summer's projects may be available after March 1, 2015; contact Senior Historical Architect Tom Vitanza, RA, AIA at tom_vitanza@nps.gov. Located at HPTC headquarters, Frederick, MD [a NTHP Distinctive Destination City] (400 - 480 hours).

2552. Southeast Regional Office (SERO), Cultural Resources Division: Collects information from a variety of sources for the preparation of a National Historic Landmarks Theme Study on the Reconstruction Era of United States history. Duties include conducting preliminary research on NHL sites to be included in the Theme Study; creating an annotated list and database of potential sites; creating and archiving project records and files in both hardcopy and electronic formats; creating and updating public presentations and outreach materials such as PowerPoints, fliers, brochures, blog/social media posts, etc.; and reviewing Theme Study draft and final reports. Academic major in history, historic preservation, public history, architectural history, American/Ethnic Studies, Women's Studies, or Cultural Anthropology/Ethnography, with research interest in the American South, required; PhD preferred but not required. Demonstrated experience in conducting primary and secondary research resulting in an analytic paper or report required, as

are strong written and oral communication skills and an ability to work independently and in a team setting. Experience with social media, public outreach, and public presentations a plus. Ideal candidate will be from a socially or economically diverse background. Work may require limited travel to National Parks and historic sites, local archives, libraries, and historical societies, and other locations within the Southeast Region to conduct research. Located in either Charleston, SC or Atlanta, GA (400 hours).

2553/2554. Everglades National Park, South Florida Collections Management Center, Museum Technician: Works at the SFCMC cataloging natural science collections. Duties include reviewing data submitted by collectors for quality control; importing data into the Interior Collection Management System (ICMS); creating specimen labels; and basic preventive conservation to meet professional museum storage standards. Ideal position for a museum studies student seeking interdisciplinary degrees or with an interest in curation of natural science collections. Basic science experience preferred but attention to detail and a willingness to learn also important. Own transportation required. Park housing may be available for rent but cannot be guaranteed. Located in Homestead, FL (640 and 800 hours).

2555. Everglades National Park, South Florida Collections Management Center, Archives Technician: Works at the SFCMC cataloging digital archival records. Duties include appraising, arranging, describing and cataloging digital records according to professional standards and using archival techniques. Ideal position for students seeking archival science or library science degrees. Candidates should possess experience working with digital archival records or have completed coursework on the subject. Own transportation required. Park housing may be available for rent, but cannot be guaranteed. Located in Homestead, FL (400 hours).

2556. Everglades National Park, South Florida Collections Management Center, Archives Cataloging: Works with the SFCMC archivist to process, arrange, describe and catalog archival records from Big Cypress National Preserve, Biscayne National Park, De Soto National Memorial, Dry Tortugas National Park, and Everglades National Park. Duties include preparing, maintaining, and organizing manual and automated curatorial records, including catalog records, and inventories using the NPS Interior Collections Management System (ICMS); and conducting routine preventive conservation including rehousing collections, environmental monitoring, museum housekeeping, and Integrated Pest Management (400 hours).

2557. Midwest Regional Office, Museum Collections and Records Management Program: Works with Museum Collections and Records Management staff to meet National Park Service (NPS) curation standards for managing archival collections. Duties include a variety of archival responsibilities including processing and cataloging archival materials as reported on the fiscal year 2014 Collections Management Report (CMR) using the Department of the Interior's official software, ICMS. Other duties include regular housekeeping and environmental monitoring tasks, packaging and handling archival materials, and maintaining an access and use log. Museum studies or archives management/digital preservation background preferred, but attention to detail also important. Housing and transportation are the intern's responsibility. Located in Omaha, NE (800 hours).

2558. Apostle Islands National Lakeshore, Museum Collections: Works with collateral duty park ranger providing collection management support to the cultural resources division, gaining hands-on experience in museum collections management and archives. Duties include updating the park's museum database using the Department of the Interior's official software, ICMS, and assisting with the park 100% collections inventory. Other duties include regular housekeeping and environmental monitoring tasks, packaging and handling archival materials, maintaining an access and use log, and providing support to the cultural resource specialist through maintaining historic landscapes and archeological surveys. Museum studies background preferred, but attention to detail also important. Park housing is available. Located in Bayfield, WI (800 hours).

2559. Intermountain Region, Historic Structures Inventory Program: Works with and assists architectural historian and other preservation professionals to identify, inventory and evaluate National Park Service owned historic and prehistoric structures in National Park sites in Montana, Wyoming, Colorado, Utah, Arizona, New Mexico, Oklahoma, and Texas. Duties include researching the history of historic properties; site visits to document the existing condition of listed structures with photographs; and entering the information into the national inventory database. Knowledge of historic architecture, architecture, and the National Register program preferred. Computer skills essential; working knowledge of graphics programs (Adobe Photoshop) and Excel important. Position may be located in an Intermountain Region park or in Santa Fe, NM (480 hours).

2560. Tribal Relations and American Cultures Program (TRAC), Park NAGPRA Program: Assists with a variety of tasks related to NPS compliance with the Native American Graves Protection and Repatriation Act (NAGPRA). As needed, duties may include helping with the development and implementation of TRAC's public websites and social media; maintaining and updating Park NAGPRA's database, including updating data, adding new information, and potentially taking the database online for direct access by parks; maintaining and updating Park NAGPRA's intranet websites, including posting training announcements, news, published notices, and other resources for parks; assisting with NAGPRA training sessions, both face-to-face and online, including technical, logistical, and teaching help; and reviewing NAGPRA notices for accuracy and conformance with templates. Strong computer skills essential; experience working with websites and databases beneficial. Located in Lakewood, CO (400 hours).

2561. Tuzigoot National Monument: Works with the Historical Architect for the Vanishing Treasures Program (VT) to provide technical preservation assistance to National Parks throughout the American West. VT, a multi-regional program that supports the preservation of traditionally-built architecture in the Western United States, Alaska and the Pacific Islands, facilitates the perpetuation of traditional skills through training and promotes connections between culturally associated communities and places of their heritage. Working from central Arizona, duties include assisting in the preparation of condition assessments and treatment recommendations for a range of traditional western architectural types including adobe, log, wood frame, and stone and brick masonry with lime and earthen mortars. Work may include site visits throughout the West to assess resource conditions and participation in field schools where preservation philosophy and/or building skills are taught. Knowledge of historic architecture, preservation philosophy, conservation treatments, the Secretary of the Interior's *Standards for Historic Properties*, and a working knowledge of graphics programs (Adobe Photoshop & InDesign and/or CAD) beneficial; strong computer, research, and writing skills essential. Located in Clarkdale, AZ, about 60 miles SW of Flagstaff (400 hours).

2562. Grand Teton National Park, Western Center for Historic Preservation: Assists park historic preservation team with this year's field projects on National Register structures, with opportunities for developing techniques in historic fabric repair and conservation. Duties may involve both office and field work, depending on intern's skills and planning requirements of the preservation program, and will include exposure to hands-on treatment of historic structures and preservation practices as they apply to the carpentry, masonry, and woodshop trades, as well as field and shop work on vernacular log structures and their components including windows/doors/trim/and foundations. Construction, wood crafting, AutoCAD, computer and/or backcountry outdoor skills are a plus and should be emphasized in the application or a resume. Assistance with finding housing will be provided but is the intern's responsibility. Located in Moose, WY, approximately 10 miles from Jackson Hole, but may have field assignments anywhere in the park (800 hours).

2563. Grand Teton National Park, Western Center for Historic Preservation: Assists historic preservation specialists and cultural resource specialists with planning and fieldwork on park preservation projects. Duties may involve both office and field work, depending on intern's skills and work plans for this year's projects, and will include exposure to hands-on preservation fieldwork on vernacular log structures located at 7,000' elevation. Other activities may include technical writing; historic structures database

information collection; conducting historical research; architectural drafting; and onsite investigation work. Knowledge of AutoCAD, Adobe Photoshop, MS software applications, digital photography, and the ability to work with a team or independently required. Assistance with finding housing will be provided but is the intern's responsibility. Located in Moose, WY, approximately 10 miles from Jackson Hole (480 hours).

2564/2565. Mount Rainier National Park: Assists park historical landscape architect in development of a vista management plan for park roads. Mount Rainier's roads were built to showcase the magnificent scenic grandeur of the park and its surrounds. Many of the planned views and vistas along the road have been obscured by tree growth. Duties include field work and writing a document prescribing management guidelines for identified historic views and vistas; gathering GIS data; and illustrating methods for tree thinning and removal that would restore and maintain the historic character of the landscape. Background in landscape architecture, historic preservation, and/or cultural resource management required; working knowledge of basic historic preservation principles and practices, strong computer, research, and writing skills, and skill in graphics programs desirable. Located in Longmire, WA with field assignments throughout the park (400 hours).

2566/2567. Mount Rainier National Park: Assists park historical landscape architect in development of a sign management plan, a generalized document that will address sign size, material, placement, and other factors that challenge regulatory and directional sign usage given the unique circumstances of Mount Rainier's climate, and the existence of the Mount Rainier National Historic Landmark District. Duties include conducting field work and working with park sign staff and IT staff to develop a way for sign requests to be made through the park intranet. Background in landscape architecture and/or historic preservation required; working knowledge of basic historic preservation principles and practices, strong computer, research, and writing skills, and skill in graphics programs desirable. Located in Longmire, WA with field assignments throughout the park (400 hours).

2568. Pacific West Region, Cultural Resources Program: Works with Cultural Resources staff on program outreach and education objectives. Duties may include assisting with National Park Service Youth Summits; developing content for the National Park Service's Cultural Resources Program website and social media; formatting NPS reports; data entry into an online catalog of cultural resources documents; assisting with the design of NPS publications; and other duties as assigned. Strong writing and graphic skills preferred; experience using Adobe Creative Suite programs and Microsoft Office required. The majority of time will be spent in an office setting with some travel to parks. Travel costs for fieldwork covered by NPS but housing and transportation to and from the San Francisco or Seattle office and relocation costs are the intern's responsibility. Located in San Francisco, CA or Seattle, WA (600 hours).

2569. Pacific West Region, Historic Structures and Cultural Landscapes Programs: Works with and assists historians, historical landscape architects, and historical architects on the List of Classified Structures (LCS) and/or Cultural Landscapes Inventory (CLI) at various National Park sites within the western United States. Duties may include researching the history of a historic property; site visits and field work to document existing conditions; analyzing features; developing site plans; writing narrative descriptions; entering information into databases; adding content to public NPS websites and social media platforms; and other duties as assigned. Knowledge of western United States history, National Register criteria, and landscape architecture or architecture preferred; strong research skills, writing skills, and a working knowledge of graphic and mapping programs (Adobe Creative Suite and ArcGIS) essential. The majority of time will be spent in an office setting with some travel to the parks. Travel costs for fieldwork covered by NPS but housing and transportation to and from the San Francisco or Seattle office and relocation costs are the intern's responsibility. Located in San Francisco, CA or Seattle, WA (600 hours).

2570. Yosemite National Park, Branch of Anthropology, Cultural Anthropology Program: With direction and support from the park's cultural anthropologist, assists with the evaluation of culturally significant resources in the Park. These encompass botanical, archeological, hydrological, and other natural

and cultural resources with traditional cultural significance to the American Indian tribes and communities associated with the Park. Duties may include primary and secondary research at Yosemite Archives and Research Library, as well as other local repositories; assisting with tribal meetings and field visits; mapping and photographing field resources; assembling resource documentation; and assisting with report preparation. Archival and documentary research skills essential; background in cultural anthropology, knowledge of and interest in Native American issues, and demonstrated experience with systematic qualitative research highly desired. Intern must be professional, well-organized, and attentive to detail, and must have a valid driver's license. Work will occur in office and field settings, requiring extensive hours in office, library and archive settings. Some hiking across rough terrain at high elevations may also be required. Low to moderately priced park housing available. Located in El Portal, CA (960 hours).

NEW!

2581. Grand Teton National Park, Cultural Resources Program: Aids and assists cultural resources specialist in completing National Register nominations and determinations of eligibility for the National Register of Historic Places, documenting section 106 compliance actions, managing cultural resources records, and assisting with coordination of volunteer projects. Duties include attending interdisciplinary meetings and representing cultural resources interests; independently completing building and land records research; architectural writing; graphic and photo documentation; and records maintenance, as well as helping design inventories for upcoming summer fieldwork; compiling and organizing collected data from the previous field season; researching reference materials; and managing GIS data. Preservation fieldwork will be required on as-needed basis, typically in collaboration with volunteer groups. Graduate or undergraduate students studying historic preservation, history, architectural history or related field preferred; previous field experience required. Park housing available. Located in Moose, WY, approximately 10 miles from Jackson Hole (480 hours).

NEW!

2582. Grand Teton National Park, Cultural Resources Program: Works with the cultural resources specialist on multiple preservation projects, primarily based at the 4 Lazy F Ranch, a historic property with approximately 15 log buildings and structures. Work will focus on leading volunteer groups and completing preservation tasks. Duties include on-site preservation tasks such as log cleaning, log replacement, chinking, and reroofing; volunteer group management; and documenting all work and writing a completion report for the projects accomplished. Knowledge of hand and power tools and familiarity with the Secretary of the Interior's Standards for Rehabilitation is required, as are basic computer, photography, and drawing skills. Candidate must be comfortable with physical labor and spending full days outside. Graduate or undergraduate students studying historic preservation, history, architectural history, preservation carpentry or related field preferred; previous field experience required. Park housing available. Located in Moose, WY, approximately 10 miles from Jackson Hole (480 hours).

NEW!

2584/2585. Midwest Region, National Register Programs: Working closely with the National Register Programs staff, helps create and will receive credit for a *Travel Itinerary for the City of Omaha (Home of the NPS Midwest Region Office)*. For an example of a travel itinerary, please see <http://www.nps.gov/nr/travel/madison/index.html>, and see <http://www.nps.gov/nr/travel/> for the home page of the "Discover Our Shared Heritage Itinerary Series." Along with excellent research and writing skills, knowledge of the National Register, strong organizational skills, and interest in historic properties are desirable skills and qualifications in the successful applicants for these positions. Some travel will be required and will be funded by the program. Local housing and transportation are the intern's responsibility. Internships to be completed between May 1 and September 15, 2015. Located in Omaha, NE (400 hours).

NEW!

2586. Midwest Region, National Register Programs: Working with the National Register Programs staff, serves as editor of our National Historic Landmarks (NHLs) newsletter, receiving editorship credit for the publication, and also will write or co-write the lead article in the newsletter. Additional duties include technical assistance with the production of a *Travel Itinerary for the City of Omaha (Home of the NPS Midwest Region Office)*. For an example of a travel itinerary completed by the MWR, please see: <http://www.nps.gov/nr/travel/madison/index.html> and see <http://www.nps.gov/nr/travel/> for the home

page of the “Discover Our Shared Heritage Itinerary Series.” Along with *Adobe InDesign* experience and excellent research and writing skills, knowledge of the National Register, and interest in historic properties are desirable skills and qualifications in the successful applicant for this position. Some travel will be required and will be funded by the program. Local housing and transportation are the intern’s responsibility. Internship to be completed between May 1 and September 15, 2015. Located in Omaha, NE (400 hours).

NEW!

2587. Monocacy National Battlefield: Assists the Park Chief of Resources with preparing information for projects documenting park Historic Structures. Assists in completing Historic Structures Reports and other documents. Duties include researching the history of historic properties; site visits to document the existing condition of listed structures with photographs; and entering the information into the national inventory database. Knowledge of historic architecture, architecture, and conservation treatments preferred; experience with the Secretary of the Interior’s Standards for Historic Properties beneficial; strong computer, research, and writing skills essential; working knowledge with graphics programs and GIS (Adobe Photoshop & Illustrator, AutoCAD, and ArcGIS) beneficial. Housing and transportation are the intern’s responsibility. Located at Monocacy National Battlefield, Frederick, MD (600 hours).

NEW!

2589. Effigy Mounds National Monument, Cultural Resource Programs: Works with Cultural Resource Program Manager to meet National Park Service (NPS) curation standards for managing archeological and archival collections. Duties include a variety of curatorial activities such as cataloging archeological collections using official NPS cataloging software (ICMS); packaging and preparing artifacts as well as associated archives for storage; and tracking environmental conditions of the archives and collections; maintaining an access and use log; regular housekeeping of the archives and collection area; and other duties as assigned. Attention to detail is important. Housing and transportation are the intern’s responsibility. Located Harper’s Ferry, IA area (400 hours).

Department of the Interior Internships

2571. Interior Museum Program: Assists with Department-wide projects of the DOI Interior Museum Program. Duties include compiling data on DOI bureau museum collections; researching and drafting policy and procedure documents; preparing material for training courses; researching issues on various topics dealing with federal museum collections; updating the Interior Museum Program website; and other duties as assigned (600 hours).

2572. Interior Museum Program, Bureau of Land Management, Anasazi Heritage Center: Assists the Bureau of Land Management-Anasazi Heritage Center (BLM-AHC) Curation Program with backlog cataloging of archeological collections and project documentation, focusing on cataloging and proper storage of items from sites on BLM-Canyons of the Ancients National Monument. Duties include collections inventory; cataloging; storage of artifacts; data entry into the Interior Collections Management System (ICMS - the Department of the Interior’s cataloging system); and organization of associated documentation. Other duties include assisting staff with collections reviews for NAGPRA compliance tasks; researcher access to the AHC collections; and participating in the AHC Curation Program’s Integrated Pest Management Program. Position may involve moderate physical activity. Background in southwest archeology and/or museum studies preferred; familiarity with Microsoft Office and Excel required. **Housing is provided.** Located just outside Dolores, CO (480 hours).

2573. Interior Museum Program, Bureau of Land Management, Western Science Center: Assists BLM-California State Office work curating prehistoric archeological collections from BLM lands in Southern California currently held at the Western Science Center in Hemet, California. Duties include inventorying, cataloging and repackaging of archeological collections, as well as the management and incorporation of associated research and documentation into existing museum software and databases.

Moderate physical activity in lifting and carrying boxes required, as well as the ability to sit for extended periods of time. Background in archeology or museum studies preferred, and applicants should be familiar with Microsoft Office and data entry procedures. Located in Hemet, CA (400 hours).

2574. Interior Museum Program, Fish and Wildlife Service: Under the supervision of the Federal Preservation Officer, works on Headquarters level museum collection issues. Duties include examining a backlog in museum property cataloging by contacting the FWS Regional Archeologists to determine updated numbers for un-cataloged/cataloged collections; filling in some gaps on collection composition for both Federal and non-Federal repositories; and completing the FCI capture for FWS Federal repositories. Housing and transportation not provided; intern should possess a valid driver's license. Located in Falls Church, VA (800 hours).

2575. Interior Museum Program, Fish and Wildlife Service: Under the supervision of the Deputy Federal Preservation Officer, conducts research on FWS sites that contribute to the commemoration of the 50th anniversary of the National Historic Preservation Act. Duties include conducting background research on sites listed in the National Register of Historic Places and designated as National Historic Landmarks and developing educational materials and other types of communications to tell the story of these important places. This may include writing stories for posting on FWS webpages, interpretive messages, and short videos. Housing and transportation not provided; intern should possess a valid driver's license. Located in Falls Church, VA (400 hours).

2576. Interior Museum Program, Bureau of Indian Affairs: Works with museum curators to assist with inventory, cataloging, and photography of ethnographic and archeological objects and artwork within the Indian Affairs Museum Program in the Washington, DC, metropolitan area. Duties include organizing and maintaining files and photographs for museum collections; rehousing objects in collections storage; and conducting light housekeeping for collections. Training in using the Interior Collections Management System (ICMS - the Department of the Interior's cataloging system) will be provided. Strong computer, organizational and research skills essential. Located in the Bureau office in Reston, VA, and in the collections/exhibit space in Washington, DC (shuttle to DC provided) (480 hours).

2577. Interior Museum Program, Indian Arts and Crafts Board, Sioux Indian Museum: Work involves assisting museum staff with inventory, cataloging, and photography of ethnographic objects and artwork within the Sioux Indian Museum in Rapid City, SD. Duties include organizing and maintaining digital files and photographs for museum collections; digitizing collections of historic photographs and archival materials from the collections for by the IACB; and assisting museum staff with the development and installation of temporary exhibits of contemporary Indian art assisting museum staff with educational programming and museum tours. Training in using the Interior Collections Management System (ICMS) will be provided. Strong computer, organizational and research skills are essential. Located in Rapid City, SD (400 hours).

2578. Interior Museum Program, Indian Arts and Crafts Board, Southern Plains Indian Museum: Work involves assisting museum staff with inventory, cataloging, and photography of ethnographic objects and artwork within the Sioux Indian Museum in Rapid City, SD. Duties include organizing and maintaining digital files and photographs for museum collections; digitizing collections of historic photographs and archival materials from the collections for by the IACB; and assisting museum staff with the development and installation of temporary exhibits of contemporary Indian art assisting museum staff with educational programming and museum tours. Training in using the Interior Collections Management System (ICMS) will be provided. Strong computer, organizational and research skills are essential. Located in Rapid City, SD (400 hours).

NEW!

2583. Interior Museum Program, Bureau of Indian Affairs: Works with Alaska Native Claims Settlement Act (ANCSA) Program staff to assist with inventory and processing of a museum collection

focused on Alaska Native history and cultures. Compiled over the past 40 years, the nationally unique ANCSA Museum Collection includes extensive ethnographic and archaeological materials. Duties will include digital scanning of photographic images; rehousing objects in collection files; taking part in a 100% inventory of archeological artifacts; selected cataloging and key-wording tasks; and contributing to the development of collection finding aids. Attention to detail, excellent organizational skills and a strong commitment to learning essential. Located in Anchorage, AK (400 hours).

NEW!

2588. Department of the Interior, Interior Museum: Works with the Interior Museum collections staff as a museum technician assisting with museum collections care issues including database management, registration, photography, object handling, research, and related projects. Work environment: sedentary office space and collections storage areas. Requires the ability to lift 50 lbs., opening boxes or packages, and may require standing for extended periods. Located in Washington, DC (1200 hours).

General Services Administration Internships

2579. General Services Administration (Historic Preservation Specialist): Assists the Historic Buildings Program Manager and staff in coordinating activities and initiatives to maintain the functionality, integrity, and economic viability of 480 public buildings controlled by GSA and to increase GSA leasing of historic buildings and reuse of historic buildings on sites the Government acquires for new construction. Conducts research, prepares educational material on GSA's historic buildings, and provides guidance and support to GSA headquarters and regional staff. Also coordinates with preservation specialists in educational, non-profit, and public institutions outside GSA to respond to requests for assistance. Advanced professional-level research and writing skills required, to prepare historic building brochure copy with minimal supervision. Knowledge of architectural terminology and historic preservation theory and practice essential; experience with software programs for digital image manipulation helpful. Writing sample(s) required; please submit with application (400 hours).

2580. General Services Administration (Fine Arts Specialist): Assists with collections management and curatorial functions related to GSA's Fine Arts Collection, which includes commissioned public works of art that enhance the architecture of Federal buildings – including over 150 historic buildings, portable works of art commissioned by New Deal programs, artist proposals, and architectural models. Duties include researching and developing interpretive information about artists and artworks; documenting artwork through cataloging and photography; and working with the Collections Management Database. Familiarity with standard museum collections management practices required (400 hours).